

S E C R E T

19 July 1984

MEMORANDUM FOR: Deputy Director for Administration

FROM: Daniel C. King
Director of Logistics

SUBJECT: Report of Significant Logistics Activities
for Period Ending 19 July 1984

1. Progress report on tasks Assigned by the DCI/DDCI:

25X1 No tasks assigned during this reporting period.

2. Events of Major Interest that have Occurred
During the Preceding Week:

25X1 a. Vehicle Entrance to North and South Loading Docks and
the Printing and Photography Building: Effective immediately,
the vehicle entrance to the North and South Loading Docks and
the Printing and Photography Building will be via "K" Lane in
the South Parking Lot. Relocation of the access route was
necessary in order to allow the Northside Utilities contractor
to uncover the chilled water line again for repair. No date
or time limit has been discussed on the length of time for the
repairs. There is no change in the present access routes to
these facilities by pedestrians.

25X1 b. Hydraulic Barricades: The second shipment of four
hydraulic barricades has arrived. Installation at the
Route 123 and George Washington Memorial Parkway Entrances to
the Headquarters Compound will commence shortly.

25X1 c. Sheaves for Air-Conditioning Unit: General Services
Administration engineers are still awaiting the arrival of the
sheaves which were ordered so that they can increase the fan
speed on Air-Conditioning Unit Number 21 in the basement Fan
Room at Headquarters. The installation of these sheaves
should eliminate the current air-conditioning problem in the
7E and 7D corridor offices.

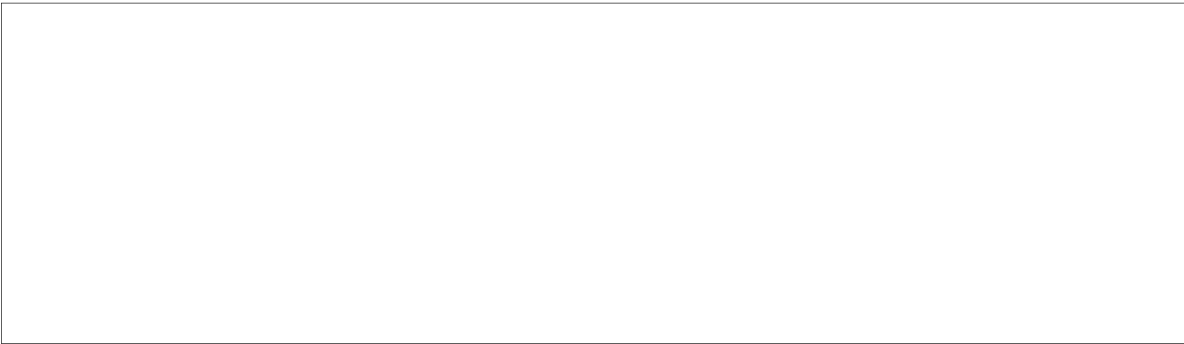
25X1 d. Headquarters Secure Telephone System: Production and
Services Contracts Branch (P&SCB), OL, currently has
requisitions for peripheral items and services to the
Headquarters Secure Telephone System (HSTS), specifically, a
Centralized Maintenance and Administrative Center from the
Stromberg Carlson Corporation and an annual services contract
from the Utilities Marketing & Development Company.

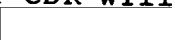
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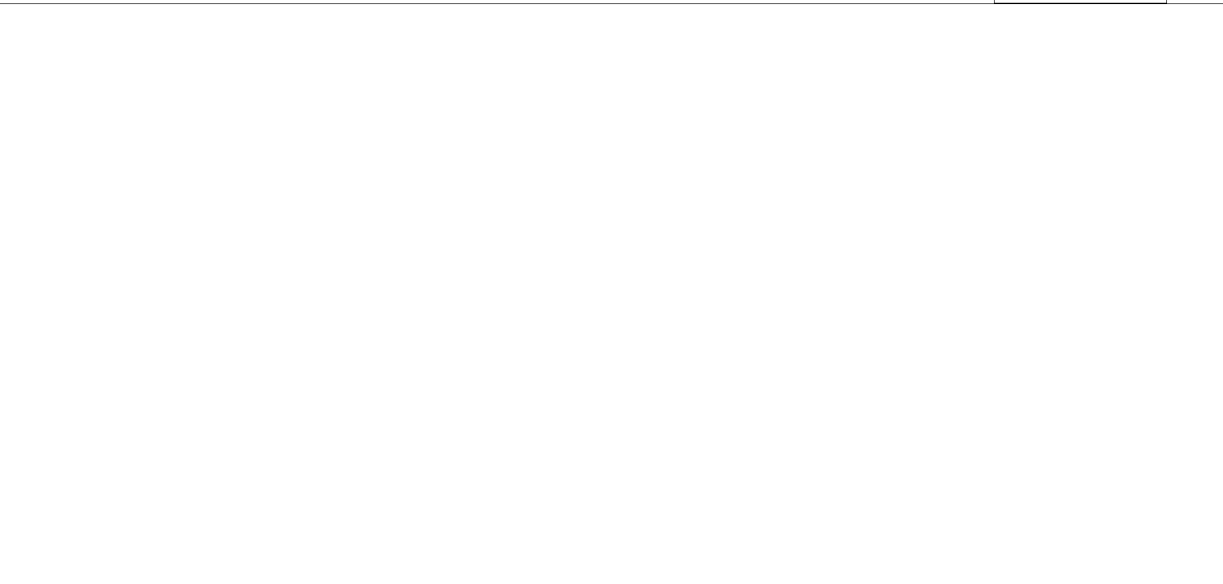
25X1



e. Logistics Integrated Management System (LIMS):
Numerous meetings continue to take place with representatives of the LIMS Development contractor, Booz-Allen & Hamilton (BAH). Every effort is being made to enlighten the BAH representatives on matters that were not properly covered at the initial Critical Design Review (CDR). While much progress has been made, the final decision on when the formal CDR will take place will not be made until later this week. 

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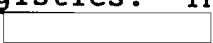

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3. Significant Events Anticipated During the Coming Week:

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a. TDY - Director of Logistics: The Director of Logistics will be TDY to the  Procurement Office beginning 24 July and returning 27 July. 

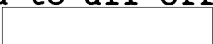

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b. New System for Dispensing Gasoline at the Motor Pool:
The Gasboy Cardtrol Fuel Management System will be used for
dispensing gasoline at the Motor Pool pumps starting on
30 July 1984. Instructions regarding the use of this new
system and procedures for obtaining the necessary cards for
use at the new gas pumps are being provided to all offices
operating Agency-owned or leased vehicles.

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